

COMPU WEB COMPUTER EDUCATION

AN ISO 9001:2015 CERTIFIED INSTITUTE

Fundamental Question Bank

S.NO	Questions	Answer
1.	What We Called The First Screen Of Computer	Desktop
2.	Write The Parts Of MU.	Primary & Secondary Memory
3.	What Is Another Name Of Mouse Arrow.	Pointer
4.	Write the example of Magnetic Disk	Hard Disk, Floppy Disk, Magnetic Tape
5.	Write The Name Of Volatile Memory.	Ram/Rom
6.	Write The Name Of Smallest Storage Unit.	Bit
7.	Write The Example Of Impact Printer	Dot Matrix Printer (DMP)
8.	Write The Example Of Flash Memory.	Pen Drive/Memory card
9.	Which Memory Related The Term “Optical”.	Secondary Memory
10.	Write The Name Of Two Options Available In Notification Area.	Show Desktop/Date & Time/Network/Sound
11.	Which Button To Hide All Open Programs & Show The Desktop.	Show Desktop Button
12.	Write The Name Of Input Device Used To Play Games.	Joystick
13.	What Is Used In Third Generation Of Computer.	IC
14.	Which bar Show The Date & Time	Status Bar
15.	What is the Largest Storage Unit.	TB
16.	How many Type Of Mouse Button	2
17.	The term Platters related with.	Hard disk
18.	Write the name any proprietary Software.	Windows , MS Office , Tally .
19.	What is the Example of Optical Memory.	CD, DVD, Blue Ray Disk
20.	Write the shortcut keys to Rename Folder.	F2
21.	Which input device used to Check the OMR Sheet.	OMR
22.	Which output device used for hard copy.	Printer
23.	Which input device is used to convert hard copy into softcopy.	Scanner
24.	Write the Name of Single User OS.	MS DOS
25.	Write the name of Two Application Software.	MS Office , Tally , Corel Draw
26.	We Can Make _____ In A Folder.	Sub folder
27.	The Term “Toner” Is Related With _____ Printer.	Laser
28.	In CUI , C Stands For _____	Character
29.	Computer Can Be Off By _____ Button.	Shut down
30.	The Another Name Of Pointer Is _____	Arrow
31.	ROM is a _____ & _____.	Primary Memory & Non-Volatile

32.	DMP Is A Type Of _____ Printer.	Impact
33.	Pen drive is a example of _____ Memory.	Flash
34.	_____ Button To Hide All Open Programs & Show The Desktop.	Show Desktop Button
35.	_____ & _____ Is A Optical Memory.	CD & DVD (Blue Ray ,CD-ROM ,Cd-Rw)
36.	_____ is used in Third Generation of Computer.	IC
37.	_____ Is A Largest Storing Device.	Hard Disk (HDD)
38.	We Can Show The Date & Time In _____ Bar.	Task
39.	There Are _____ Parts Of CPU.	3
40.	_____ Is A smallest Storage Unit.	Bit
41.	There Are _____ Type Of Keyboard keys.	5
42.	_____ is a Non-impact Printer.	Laser / Inkjet Printer
43.	Scanner is used to Convert _____ Into _____ copy.	Hard copy to soft copy
44.	_____ & _____ are type of Output.	Speaker , Monitor and Printer
45.	_____ & _____ are the example of Magnetic disk.	Hard Disk & Floppy Disk
46.	_____ & _____ is a Example of Secondary memory.	SD Card, Hard Disk, USB.
47.	_____ is type of primary memory.	RAM
48.	_____ & _____ are lights present on Keyboard.	Nums Lock & Caps Lock
49.	Which input device used in Bank	MICR
50.	Which input device used in Retail	Bar Code Reader

One Liner

1. CPU Is the Brain of The Computer.
2. There Are Two type of Memory One Is Primary and Other Is Secondary Memory.
3. There Are Two Types of Printers One Is Impact Other Is Non-Impact.
4. Inkjet Printer Laser Printer Is A Non-Impact Printer.
5. There Are Five Types of Computer Micro Computer, Mini Computer, Mainframe Computer, Super Computer & Laptop Computer.
6. There Are Five Types of Keys On The Keyboard.
7. There Are 26 Alphabetical Keys There Are 10 Numeric Is There Are 12 Function Keys There Are Four Cursor Movement Keys.
8. Hardware Means the Physical and Tangible Component Of The Computer
9. Those Devices Which Are Used to Input Enter the Data Or Command Are Called Input Devices.
10. ALU Performs Two Types Of Functions One Is Arithmetical And Secondary Logical Function
11. There Are Two Types of Software One Is Proprietary Software And Other Is Open-Source Software
12. Proprietary Software Required A License And Paid Fees For Visit For Use It And Open-Source Software Is Free Of Cost There Is No Need Of Any Payment For The License
13. There Are 2 Pointing Device One Is Mouse And Other Is Trackball

14. The Device Which Are Used To Get The Output Are Called The Output Devices

15. Application Software Is A Program For A Group Of Program Design For The End User To Perform A Specific Task In A Computer Like As MS Word, Tally, Coreldraw, Adobe Photoshop.

Measurement Units

1 KB Kilobyte	1024 Bytes	1 GB Gigabyte	1024 Megabyte
1 MB Megabyte	1024 Kilobyte	1 TB Terabyte	1024 Gigabytes

Know Your Keyboard Keys

@	AT THE RATE	^	POWER	\	BACK SLASH
~	TILDE	}	CURLY BRACKETS		PICE
#	HASH	*	ASTERIK	!	EXCLAMATION
:	COLON	—	UNDERSCORE	%	PERCENTAGE
\$	DOLLAR	/	FORWARD SLASH	;	SEMI-COLON

WordPad - Short Cut Keys

Ctrl+A	Select All	Ctrl+=	Make Selected Text Subscript
Ctrl+B	Bold	Ctrl+Shift+=	Make Selected Text Superscript
Ctrl+C	Copy	Ctrl+1	Set Single Line Spacing
Ctrl+D	Insert A Microsoft Paint Drawing	Ctrl+2	Set Double Line Spacing
Ctrl+E	Center Alignment	Ctrl+5	Set Line Spacing To 1.5
Ctrl+F	Find	Ctrl+Shift+>	Increase The Font Size
Alt+F4	Close Wordpad	Ctrl+Shift+<	Decrease The Font Size
Ctrl+H	Replace	Ctrl+Shift+A	Change Characters To All Capitals
Ctrl+I	Italic	Ctrl+Shift+L	Change The Bullet Style
Ctrl+J	Justify	Ctrl+Left Arrow	Move The Cursor One Word To The Left
Ctrl+L	Left Alignment	Ctrl+Right Arrow	Move The Cursor One Word To The Right
Ctrl+N	Create New Document	Ctrl+Up Arrow	Move The Cursor To The Line Above
Ctrl+O	Open The Document	Ctrl+Down Arrow	Move The Cursor To The Line Below
Ctrl+P	Print	Ctrl+Home	Move To The Beginning Of The Document
Ctrl+R	Right Alignment	Ctrl+End	Move To The End Of The Document
Ctrl+S	Save	Ctrl+Page Up	Move Up One Page
Ctrl+U	Underline	Ctrl+Page Down	Move Down One Page
Ctrl+V	Paste	Ctrl+Delete	Delete The Next Word
Ctrl+X	Cut	F10	Display Key Tips
Ctrl+Y	Redo	Shift+F10	Show The Current Shortcut Menu
Ctrl+Z	Undo	F1	Open Wordpad Help